

Public School

Examination, (I.S.C.E.) New Delhi
- L. Dis. No. 1163/A2/2010



MISSION

To impart academic excellence and to inculcate social and moral responsibilities in an environment that empowers students, ensuring that they emerge as ethically sound human beings to compete globally.

The School Curriculum

Group	Primary	High School - VI-X (ICSE)	High School - VI-X (SSC)
1st Language	English	English	Telugu
2nd Language	Telugu	Hindi / Telugu	Hindi
3rd Language	Hindi	-----	English
Maths	Maths	Maths	Maths
General Science	Science	Physics, Chemistry, Biology	Physics, Chemistry, Biology
Social Studies	Social Studies	History, Civics, Geography	History, Civics, Geography
Moral Science	Moral Education	Moral Education	Moral Education
Computer Science	Computer Science	Computer Science (upto VIII)	-----
General Knowledge	General Knowledge	General Knowledge (upto VII)	-----
Commercial Applications	-----	Commercial Application (IX & X)	-----

Public Examination & Curriculum

Nava Jeevan Public School conducts classes from LKG to X. The school is affiliated to the Council for the ISC Examinations, New Delhi, Recognised by Government of Andhra Pradesh and we prepare students to appear for the Indian Certificate of Secondary Education. We have State Syllabus classes also and prepare the children for the X class SSC.

Examinations and Unit Tests

The school holds three exams and 3 Unit Tests, besides various slip tests conducted by the teachers. Progress cards are given a week after the exams / tests. Parents must sign and return the cards. No re-exam test will be held. All fees must be paid before the exams and unit tests. Corrected answer papers will be filed and parents can verify if any doubts.

Academic Year

The school academic year begins in June and ends in April.

Terms	Vacations
I Term - June to Sept.	Summer Vacation - April - May
II Term - October to Dec.	Dussehra - Sept. / October
III Term - January to April	Christmas - December
	Pongal - January

School Timings

Morning Session	8:50 a.m. - Assembly
Classes	9:10 a.m. - 12:15 noon
Lunch	12:15 p.m. - 1:00 p.m.
After Noon	1:00 p.m. - 5:00 p.m.
Study Time for Hostellers	6:10 a.m. - 7:25 a.m. 5:30 p.m. - 7:30 p.m.
Office Hours	8:00 p.m. - 9:30 p.m.
Teachers may be seen between	8:30 a.m. - 4:30 p.m. 10:40 a.m. - 10:50 a.m. 12:30 p.m. - 1:00 p.m.
Parents of Hostellers can meet their children only on Sundays	2:00 p.m. - 5:00 p.m.
The Principal may be seen by appointment.	

Distinct Facilities

Advantage of Hostel Life : In our boarding houses, the students get better concentration in their studies. Teachers supervise the studies for 5 hrs per day. A lasting strong friendship is built up among the students. "He who prayseth well doeth well". We give them training to pray, to sing and to lead the student body. We are fully conscious to evaluate each pupils performance, guide and motivate them in NJPS.



Computer Education & Labs : As it is a computer age, we have made computer education as a very important portion of the syllabus. We have an excellent computer lab and well equipped labs to provide ample chances to our children in Computer Education, Physics, Chemistry, Biology which are situated in the Science Block. Our children perform the practicals in the respective labs.



Library : Nava Jeevan Public School has a well - equipped library and children have library periods in their time table to make use of the facilities provided. The library consists of 4000 volumes.

Bus Facilities : Buses are available to selected routes.



Nava Jeevan

Affiliated to the Council for the I.S.C.E.
Recognised by Govt., of A.P.

VISION

To create an environment that provides each student with quality education that is flexible to suit the needs of a changing world and is conducive in equipping their natural latent talents.





Late Apostle Dr. P. J. Titus & Mrs. Mary Titus

Twenty years after living in USA, in 1981, enlightened with a divine vision to serve the needy of the land of India, the couple returned to their mother country, leaving all the comforts of USA, with a heart full of burden to bless and be blessed. They set up their ministry COTR COLLEGE OF MINISTRIES in a small place called Dorabhis, 23 KM away from Visakhapatnam city and 5 KM close to Bheemipatnam. Apostle Dr. P. J. Titus is a Theologian, Missionary Educator, and world renowned Catalyst for change. They are also the founder of COTR College of Ministries, Nava Jeevan High School, New Testament Church of India, Jyothi Hospital, and many such humanitarian organizations, like orphanages, computer education for destitute women.

We felt a desire to adopt some children from the surrounding area. In 1984, prayerfully we started a home with 50 destitute children. We made some cement benches in the mango grove nearby, and in the mornings we used to teach the children under the mango trees. After one year we felt the need to start a full-fledged school. Our 18 years of stay in the United States of America and 15 years of frequent travel throughout the advanced countries around the world, gave us a deep insight as to what a school should offer a child in order to keep up with the changing environment in the field of education. It was a close-knit heart throb with each child to give them a feeling of a home away from home.

"Never underestimate the power of a child of God, who knows what that child would become"

- Dr. P. J. Titus



Quality English Medium Education

Nava Jeevan children receive quality formal and informal English Medium Education. They learn team work, moral education, spiritual and physical discipline, training in leadership, literary vocational education, hygienic training, gardening and environmental improvement by practical experience. We firmly believe in the need to empower the students, so that they will be fit for their future life. As the world expands from a Union of Nations to a global village, it becomes essential to introduce new trends into the educational systems. Modern techniques of teaching especially with computers, and visual aids are used to mould the students to be leaders of our society with quality vision and foresight.

Admission and Registration Procedure

Admissions

- Duly filled in application forms should be submitted to the office before the last date announced.
- Selected students are expected to write an entrance examination.
- Attested copy of birth certificate is essential for students up to 1st class.
- T.C. and Progress card must be produced for II Class onwards at the time of admission.
- Parents/Guardian should be present at the time of interview and Admission.
- Eight passport size photographs and copy of Adhar card required.

Withdrawals

- Notice of withdrawal of a student must be given at least one month in advance, or one month's fee must be paid in lieu of notice.
- Transfer certificates will not be issued unless all dues are paid in full and a no objection form from all teachers.
- Those who leave the school without permission or information shall pay the entire school fee of the academic year prior to the T.C.
- Parents on Inter State Transfer must ensure that Transfer Certificates of their wards are duly countersigned by the concerned Education Officer through the Head of the former School.

Promotions

- Promotions are decided on the basis of the performance of the child during the academic year.
- A student who fails for two consecutive years in a class will not be readmitted. Minimum pass mark is 40%.
- 80% attendance is compulsory for promotions.
- The decision of the Principal / Correspondent on promotion will be final.

Attendance

- Regular and punctual attendance is mandatory for marks and advancement.
- When it is necessary for a child to be absent, the Principal should be informed in writing in advance. A child's name will be removed from the School Register if he/she is absent for two weeks without intimation.
- Leave application must be signed by the parent and to be handed over to the Class Teacher if a child is absent.
- Students must bring a letter from parent or guardian if they need to leave the school early. No one should leave the school premises without due permission from the Principal.
- Students suffering from infectious diseases will not be permitted to attend the school until they are medically fit to do so. A fitness certificate must be submitted at the time of admission.
- A student who has been absent from school without leave, should attend classes only after obtaining permission from the Principal.
- Attendance at all school functions is compulsory.
- Leave will not be sanctioned on the first and last day of the academic year.
- Noncompliance of these rules will be regarded as serious breach of discipline, and the pupil's name will be removed from the Roll.

House System

Inter House and Inter School competitions are held to encourage a healthy competitive spirit among students. We divide the children into four Houses, competitions will be held house wise.

House	Colour	Motto
Noble	Violet	Nobility & Preservation
Justice	Red	Truth & Justice
Peace	Orange	Patience & Unity
Serene	Blue	Purity & Integrity

Parent - Teacher Relations

NJPS always seeks the co-operation of parents to have a closer relationship between Home and School. We conduct Parent - Teacher meetings periodically. Attendance and participation of parent and child is compulsory.

Rules and Regulations

- Pupils are responsible to their authorities for their conduct both in and outside the school.
- Misbehavior on public streets and on any means of transport will be dealt with strictly.
- No collection for any purpose shall be made in the School without the prior permission of the Principal.
- Students are responsible for the safe custody of their books and belongings.
- Any damage done to the property of the School will be fined.
- No books, periodicals, pictures or news papers of an objectionable nature shall be brought to school.
- Students must address their teachers and all other members of the staff with due respect and courtesy.
- Students must be punctual to class. Late comers must report to the Principal.
- Students must speak in English. They will be levied a fine if they speak in any other language in the campus.
- There will not be any changes made in the name, date of birth, caste, religion of a pupil once it has been entered in the School Register.
- An address register of parents / guardians is kept at the school office. Any change in the address must be immediately intimated.
- Letters from parents should clearly mention the Name, class and section of the pupil.
- Parents / Guardians are not allowed to see pupils or meet the teachers during class hours without the permission of the Principal.
- The School Diary should be brought to school daily and checked by parents daily for any notice / homework assigned. The same diary should be filled by the parent to communicate with the teachers.

Uniforms

- Boys : Red checks with black and white stripes shirt, with cream colour half pants upto Vth class. Full pants from Vth class on wards.
- Girls : Cream colored plain shirt, red checks with striped tunic (as school pattern) and red ribbons.
- Common for all : School belt, black shoes with cream socks. Uniforms on Wednesdays
- Boys : White shirt and Navy blue half pants up to Vth class. White shirts and Navy blue full pants from VI to X
- Girls : White blouse and Navy blue tunic with white ribbons.
- Common for all : School belt, Black shoes with white socks.
- Sports Uniform : Students will be allotted sports uniforms according to the house they are selected in.

Games and Cultural Activities

We encourage our students to develop the hidden talents each one has in relation to sports, games, literary and cultural activities. Music, songs, dance, elocution, essay writing, drama and various related activities are conducted during the academic year. Plant a Plant program is implemented to encourage the children to grow more plants and trees. We conduct field trips, picnics and excursions for the students scheduled during the year. At NJPS your child will receive effective guidance to become a responsible citizen, enlightened leadership, creative life skills, team work / co-operation, environmentally friendly green and clean India. Your child will also receive "peace and value education".

From the Desk of the Correspondent

Nava Jeevan School (NJS) is situated very close to Bheemipatnam (Bheemili), the ancient Dutch beach town, on the shores of the Bay of Bengal, amidst the picturesque garden estate called or known as Dorabhis. This is precisely 23kms away from the main city of Visakhapatnam, where children enjoy fresh and natural environment and full concentration on studies could be imparted without diverting attention from city distractions.



I and my team are in constant vigil for the latest information technology developments in the world and maximum efforts are made to implement these in consultation with our educational advisors.

In each one of us there is a marvellous creative potential that need to be discovered and used for a happier and more productive life. It all depends on our outlook to life. If we have the right attitude, no matter how difficult or tedious the task, however big the hurdles on our way may be, we shall surpass them. Milton was blind, Napoleon was afflicted with skin disease, Julius Caesar suffered epilepsy, Beethoven and Byron were deaf! Yet all of them succeeded in their lives. Thomas Alva Edison, the inventor of the electric bulb, failed nine hundred times in his experiments before he succeeded in his invention of the electric bulb.

Thus, NJS is fully conscious of the cultural settings of the pupil and retains the heritage and identification of their roots, while emphasizing the advanced skills of education in having a right attitude. Without moral character, vision and ethical discipline a child can become a burden to society even after acquiring the highest qualifications. Above all the Love of God being the vital principle of our institution, we commit each child in the hands of God for protection and to mould them as prominent treasures of tomorrow's India.

God Bless you
Mrs. Helen Johnson

From the Desk of the Chief Executive Officer

Education is a pretty broad concept that surpasses the four walls of a classroom. The core aim of education is to foster all round development of a child. All round development essentially means intellectual, physical, moral and social development. We at Nava Jeevan try our best to strike the right balance between curricular and co-curricular activities for the overall development of the child to mould them into the ever changing complex world. We understand the importance of education but we also believe that good values are equally important in the life of a child which we inculcate and imbibe in them creating a life-long impact among the students. I am proud to say that I am the product of Nava Jeevan and have grown up hearing transforming stories of many students by our founders and leaders who are my inspiration to be a channel of value based education in transforming lives.

Late Mrs. Mary Titus, former Correspondent taught me to work hard and to give it all our best so that you can withstand any situation which I carry on to teach our students preparing them for a brighter and challenging life ahead. So here I am with our efficient and effective team of Principal, Teachers and Staff continuing the vision which is still growing under God's mighty powerful guidance.

Welcome to the Nava Jeevan Family!

Lea Elisabeth